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ABSTRACT

This annotated bibliography provides information on current literature on educational and vocational guidance. Major subject headings are: (1) occupational information; (2) educational, vocational and personal guidance; (3) guidance administration and procedures; (4) student and teacher aids; (5) free or inexpensive guidance material; (6) adult education and the aging; (7) handicapped and rehabilitation counseling; and (8) counselor's bookshelf. Publication title, sponsoring organization, date of publication, mailing address and price are included with each brief summary. (Author/BMW)

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COUNSELOR'S INFORMATION SERVICE

A monthly annotated bibliography of current literature on educational and vocational guidance

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OCCUPATIONAL INFORMATION

Best Way in the World for a Woman to Make Money. Thos. David King and Karen Levine. Rawson, Wade Publishers, Inc., 630 Third Ave., New York, NY 10017. 1979. 261 pp. $8.95. In this text women are urged to consider a career in executive sales. The authors believe that if women take the opportunity, they will become successful in their careers regardless of education or experience. Topics include: selecting a career path in sales; choosing the right industry; and how to get opportunities.

Building Opportunities in the Job Corps. National Association of Home Builders, 15th and M Sts., N.W., Washington, DC 20005. 1978. Un-numbered. Free. Education and training provided by the Job Corps is described in this pamphlet. Major vocational training available includes brick masonry, carpentry, plumbing and plastering. Jobs in the construction industry after completion of Job Corps training are discussed. A listing of regional Job Corps offices is included.

Career in Metallurgy and Materials Science, A. American Society for Metals, Metals Park, OH 44073. 1978. Un-numbered. Free. Materials science is defined in this pamphlet as encompassing those materials which are useful in industrial construction. Specialties within this field, such as research or creating new products, are described. Rewards, educational skills and personal qualifications are discussed.

Career Outlines--National Park Service. U.S. Department of Interior, 18th and C Sts., N.W., Washington, DC 20240. 1978. 21 pp. Free. This booklet is designed to answer the most frequently asked questions about careers with the National Park Service. Topics include: academic preparation, how to apply for jobs, salary, age, and citizenship requirements. Positions discussed range from accountant to exhibit specialist to wildlife biologist.

Careers and Job Opportunities in the Scrap Industry. Institute of Scrap Iron and Steel, Inc., 1627 K St., N.W., Washington, DC 20006. 1979. 8 pp. Free. Printed in tabloid newspaper style, this publication describes positions within the metallic scrap industry. A short summary is provided of what each position entails, using a classified advertisement format. There are also four individual "success stories," as well as general information about the scrap industry.

TO OBTAIN ANY OF THE MATERIALS REVIEWED, PLEASE WRITE DIRECTLY TO THE NAME AND ADDRESS OF THE RESPECTIVE PUBLISHER

Careers in Health. Barbara Zimmermann, David B. Smith. Beacon Press, 25 Beacon St., Boston, MA 02108. 1978. 239 pp. $11.95. Work life portraits of health practitioners are presented. Readers are introduced to paraprofessionals, technicians, therapists, managers and coordinators, and workers in public health and preventive medicine. A job summary is presented at the end of each chapter. This includes salary expectations, duties, and a listing of training programs and sources of information.

Carpentry as an Occupation. United Brotherhood of Carpenters and Joiners of America, 101 Constitution Ave., N.W., Washington, DC 20001. 1978. 4 pp. Free. This pamphlet describes apprenticeship and journeyman training programs. Careers in cabinet making, millwrighting, and construction are included.

Casualty Actuary, The. Casualty Actuarial Society, 200 East 42nd St., New York, NY 10017. 1979. Unnumbered. Free. Career opportunities primarily for property casualty actuaries are described in this booklet. Educational qualifications are noted, including the successful passing of the actuarial exams. Future prospects for the young actuary are also discussed. An "Actuarial Aptitude Test" is available from the Society.

Clerical Careers in the CIA. Central Intelligence Agency, Dept. A, Room 821, P.O. Box 1925, Washington, DC 20013. 1978. Un-numbered. Free. Careers as stenographers, typists, or couriers at the Central Intelligence Agency are described. Qualifications and salaries are listed. A discussion of possibilities of overseas assignments, training and advancement, and advantages of living in the Washington, DC area is also included.

Construction. Associated General Contractors of America, 1957 E St., N.W., Washington, DC 20006. 1978. Un-numbered. Free. Information on career opportunities in construction is provided in this pamphlet. Jobs in general building, highway construction, heavy industrial and utilities construction are included. Typical job progressions are listed, as are training requirements.

Engineering: A Career of Dedication and Responsibility. National Society of Professional Engineers, 2029 K St., N.W., Washington, DC 20006. 1979. 9 pp. Free. General information on careers in engineering is provided in this brochure, designed also to identify additional resources for easy reference. Questions such as what constitutes an engineering education, how can a person prepare for an engineering education, what about branches of engineering, and where to study are answered.

Faces of a Bank. American Bankers Association, 1120 Connecticut Ave., N.W., Washington, DC 20036. 1978. Un-numbered. Free. Reasons for choosing banking as a career are detailed in this booklet. Five young bankers tell what they do, and why they like it. Included are the stories of a secretary, an adjustor in consumer lending, credit analyst, trainee, and service representative.

Futures Unlimited: Electronics Service Technician. Electronic Industries Association, 2001 Eye St., N.W., Washington, DC 20006. 1978. Un-numbered. Free. Purpose of this brochure is to give student and parent a brief glance at the electronic industry and the opportunities being offered in a service career. Planning for a future in electronics and where to go for more information are two of the topics included.

Guide to Book Publishing Courses: Academic and Professional Programs. Susan E. Shaffer. Peterson's Guides, 228 Alexander St., Princeton, NJ 08540. 1979. 150 pp. $6.95. This guide provides information on all educational programs in book publishing offered in the U.S. by colleges and universities and by professional organizations. It may be useful as a program guide for students and career counselors, for publishing personnel directors, and for individuals seeking to enter the publishing profession.

Guide to Careers in Science Writing, A. National Association of Science Writers, Inc., P.O. Box 294, Greenlawn, NY 11740. 1978. 8 pp. Free (include stamped self-addressed envelope). Individuals who translate the complex language of science for the general public are known as science writers. Duties of these reporters and writers are included, as well as how to prepare for a career in this field. Other topics discussed are how to get a job as a science writer, and expected earnings.

Guide to Education for the Health Professions, A. Association of Academic Health Centers. Acropolis

Books Ltd., 2400 17th St., N.W., Washington, DC 20009. 1979. 139 pp. $11.95. This guide provides information on jobs in the health professions. Information and data given for each career follow a standardized format which permits a quick overview while making interprofessional comparisons. Professions listed include: Allied Health, Medicine, Dentistry, Health Services Administration, and Pharmacy.

How to Make a Living in the Resilient Floor Covering Industry. National Home Fashions League Educational Foundation, Inc., 107 World Trade Center, Dallas, TX 75258. 1978. 13 pp. Single copies free. Booklet provides information on all job opportunities in the floor covering industry, from manufacturing to selling, from installing to owning your own company. Educational and training requirements, and salary levels are included.

Human Services: New Careers and Roles in the Helping Professions. Robert J. Wicks. Charles C. Thomas, Publisher, 301-327 East Lawrence Ave., Springfield, IL 62717. 1978. 235 pp. $12.95. A quick overview of careers in human services technology is provided. Wicks looks at roles played by new professionals and volunteers in mental health. New careers in the helping professions allied to psychology and psychiatry including police, courts, corrections, education, social work and medicine are covered. Attention is given to recruitment, selection, training and utilization of new professionals in these fields.

Introduction to the Profession of Medical Technology, An. (Third Edition). M. Ruth Williams and David S. Lindberg. Lea and Febiger, 600 Washington Square, Philadelphia, PA 19106. 1979. 128 pp. $7. This revised text includes new information on credentialing, educational requirements, and a description of actual work performed. Employment opportunities discussed include those in hospitals, private and public health laboratories, sales, industry, research and teaching.

Look into Barbering . . . A Career You Can Look Up To! National Association of Barber Schools, Inc., 338 Washington Ave., Huntington, WV 25701. 1979. Un-numbered. Free. Advantages of the barber-styling profession are described in this booklet. Also included are educational requirements, personal qualifications, employment conditions and outlook. A list of barber schools is included.

Management Accounting. National Association of Accountants, 919 Third Ave., New York, NY 10022. 1978. Un-numbered. Free. Opportunities and challenges for the management accountant as a key executive are described. Educational requirements are listed. Requirements for the Certificate in Management Accounting are also noted.

Medical School. Donald Drake. Rawson Associates Publishers, Inc., 630 3rd Ave., New York, NY 10017. 1978. 265 pp. $9.95. The University of Pennsylvania Medical School class of '78 is followed from the anatomy lab to the hospital where the students encounter their first patients. This documentary gives insight into experiences that shape lay persons into competent physicians.

Mental Health Technician, The. (Revised). Mental Health Association, 1800 North Kent St., Arlington, VA 22209. 1978. Un-numbered. Free. A job description of the mental health technician is provided, stressing that he/she is not an aide to other professions, but an aide to clients and their families, carrying out a wide variety of skills at a basic level of adequacy. Also described are training programs, earnings, and the future employment picture.

Modern Anatomist, The. American Association of Anatomists, Department of Anatomy, University of Arkansas Medical Center, Little Rock, AR 72201. 1979. Un-numbered. Free. The modern anatomist investigates structure and function of organisms. Undergraduate and graduate preparation is described. Functions of anatomists as teachers and researchers are explored. Several areas of investigation which hold unusual promise for the future are listed, including neurobiology, reproduction, immunology, cancer, and aging.

1978-79 Accredited Programs in Architecture. National Architectural Accrediting Board, 1735 New York Ave., N.W., Washington, DC 20006. 1979. Unnumbered. Free. This annually revised list includes bachelor's and master's degree programs of various types. Name and telephone number of the dean or chairman is included with each listing.

Recreation Therapist, The. (Revised). Mental Health Association, 1800 North Kent St., Arlington, VA 22209. 1978. Un-numbered. Free. The therapeutic

recreation therapist is seen as part of the treatment team for institutionalized persons who are unable to participate in normal community recreational activities. A description is provided of kinds of activities with the patient population that the recreation therapist often performs. Training, earnings, and outlook for future employment is also included.

Rehabilitation Engineering: A Review. Canadian Medical and Biological Engineering Society, National Research Council, Room 183, Bldg. M-50, Ottawa, Ontario K1A OR8. 1979. Un-numbered. 50¢. Role of the rehabilitation engineer is to provide technical aids which will allow the handicapped to function at an optimum level as productive members of the community. Booklet discusses responsibilities of a rehabilitation engineer in patient services, clinical research and development, and education. Qualifications and requirements are listed. Also included are examples of rehabilitation engineering practice for the spinal cord injured, in geriatrics, and for amputees.

Secure Job, A: Lifetime Career after One Year of Study. National Association for Practical Nurse Education and Service, Inc., 122 East 42nd St., New York, NY 10017. 1978. Un-numbered. Free. A checklist of advantages of a career as a licensed practical nurse is offered. Job description, job settings, and earnings are included. Services provided to members of NAPNES are also mentioned.

Should You Be A Coal Mining Engineer? The Society of Mining Engineers of AIME, 540 Arapeen Dr., Salt Lake City, UT 84108. 1978. Un-numbered. Free. Demand for mining engineers in the coal industry is growing. Booklet describes involvement of mining engineers in the planning, development, and operation of a modern coal mine, as well as in government service, equipment manufacture, and education. College requirements are provided, in addition to a listing of colleges and universities offering degrees in mining engineering.

Teaching Exceptional Children: A Special Career. Carol Teig Anker. Julian Messner, 1230 Avenue of the Americas, New York, NY 10020. 1978. 224 pp. $8.29. Careers in special education are described. Detailed information on different types of exceptional children, including mentally retarded, gifted, visually impaired and learning disabled, and their program requirements are included. Duties, responsibilities, and qualifications necessary for teaching in the area of special education are discussed.

There's a Career for You in Textiles. American Textile Manufacturers Institute, 400 South Tryon St., Charlotte, NC 28285. 1979. Set of eight booklets (2-4 pp. each). Free. Sections of this textile career package tell about possible careers in marketing and merchandising, administration, manufacturing, environmental sciences, research and development, and international business. Qualifications, salaries, and rewards of each of these areas are discussed.

Work As You Like It: A Look At Unusual Jobs. John Ott and Rosemary Stroer. Julian Messner, 1230 Avenue of the Americas, New York, NY 10020. 1979. 191 pp. $7.79. Young people who have chosen careers that do not follow prescribed rules are the focus of this book. Each chapter discusses a different career choice and how the choice was implemented. Stable grooms, an oysterman, camera technicians and inn keepers discuss the rewards of their work.

Working on the Railroad. The United Transportation Union, 14600 Detroit Ave., Cleveland, OH 44107. 1978. 24 pp. Single copies free. Booklet covers the railroad operating crafts: jobs of those men and women who are directly involved in the physical movement of trains, including conductors, brakemen, locomotive engineers and firemen. Railroad work in general is described, as well as specific information on jobs, work content, training, conditions, wages, and outlook in the operating crafts.

Working With Older People. U.S. Department of Labor, Bureau of Labor Statistics, Washington, DC 20212. 1979. 27 pp. Free. Booklet provides a brief description, including educational requirements, of career occupations in the field of aging. Nursing, physical and occupational therapy, nursing home administration, psychology, social work, recreation, library science, and architecture are discussed. Separate pamphlets are available for more details on special ways that people in these jobs provide assistance to the elderly. Organizations to contact are listed, including state agencies on aging.

You Can Make a Big Difference: The Student Conservation Program. The Student Conservation Association, Inc., P.O. Box 550, Charlestown, NH 03603. 1979. Un-numbered. Free. Student Conservation Program offers opportunities for high school and college students as park and forest assistants, and as members of work groups to develop outdoor work skills and learn more about resource management and conservation. Admission requirements and typical work locations are listed.

Your Career in Ecology. Ecological Society of America, Department of Biology, Rutgers University, Camden, NJ 08102. 1978. Un-numbered. Single copies free. Rise in public environmental consciousness has led to an increased number of job opportunities for ecologists. Careers in ecological research, teaching, consulting, and administration are discussed. Preparation necessary in ecology is also described. Also included is a list of books for further information.

Your Career in Journalism. M. L. Stein. Julian Messner, 1230 Avenue of the Americas, New York, NY 10020. 1978. 191 pp. $7.79. Written especially for adolescents, this book tells how to get started in a journalism career, stressing particularly newspapers, magazines and public relations. Separate chapters discuss opportunities for women and other minorities, and the future in journalism. Sources of further information and suggested readings are also included.

EDUCATIONAL, VOCATIONAL AND PERSONAL GUIDANCE

Alone: Emotional, Legal and Financial Help for the Widowed or Divorced Woman. Helen Antoniak, Nancy L. Scott, Nancy Worcester. Les Femmes Publishing, 231 Adrian Rd., Millbrae, CA 94030. 1979. 213 pp. $6.95. This book is written for women who at some time in their lives must cope with grief, and at the same time be involved in legal and financial matters. The authors provide detailed factual information on money management, credit, resources, legal assistance, and estate planning. A separate chapter focuses on emotions—how to understand them, and how to make rational decisions in spite of them.

Better Parents, Better Children. Bill C. Marshall, Christina M. Marshall. Hammond Inc., Maplewood, NJ 07040. 1979. 149 pp. $6.95. This workbook presents three techniques which the authors believe will give parents a chance to improve the quality of family life. Techniques of reflective communication, consequences as an alternative to punishment, and reality behavior training are emphasized. Numerous exercises are included to expand on each basic principle of good parenting.

Breaktime: Living Without Work in a Nine to Five World. Bernard Lefkowitz. Hawthorn Books, Inc., 260 Madison Ave., New York, NY 10016. 1979. 317 pp. $12.95. Lefkowitz spent two years talking to and living with 100 people who had decided to stop working. This book is a journal of their exploration of what made them take that first step. He describes what they discovered and how their discoveries affected their lives. Lefkowitz concludes that Americans are receiving a new message: You will not be disowned by society if you stop working and start filling up that nine to five slot with new activities.

Careers: A Guide for Parents and Counselors. Darryl Laramore. Brigham Young University Press, Provo, UT 84602. 1978. 143 pp. $4.95. Laramore provides strategies, exercises and ideas for parents to use in helping children make career planning decisions. Specific topics include interests, aptitudes and values; expanding career awareness; value of work; career theories; and the problem with schools. Laramore also outlines the basics of several major theories of occupational choice, describing certain elements held in common by all these theories.

Chronicle Guide to External and Continuing Education. (Revised Edition). Chronicle Guidance Publications, Inc., Moravia, NY 13118. 1978. 214 pp. $6.25. Information is provided on credit continuing education programs, community and public service offerings, correspondence study, and external degree programs at more than 1,500 colleges and universities in the U.S. Each listing includes information on admissions, credit, time limits, tuition, and areas of study.

Chronicle Guide to Four-Year College Majors. Chronicle Guidance Publications, Inc., Moravia, NY 13118. 1978. 264 pp. $6.25. This guide lists more

than 300 bachelor's, master's, doctoral and first professional programs offered by more than 1,850 colleges and universities in the U.S. A separate section lists university programs offered in Canada.

College Achievement Through Self-Help: A Planning and Guidance Manual for Minority Students. Luis Nieves. Educational Testing Service, Princeton, NJ 08540. 1978. 96 pp. $2.25. This manual is intended to help minority students identify problems, analyze them, consider solutions, and implement problem-solving strategies. Offered in the manual is a skills development program to develop and/or improve coping skills. Specific topics deal with managing study, anxiety, depression; and managing interpersonal problems.

Criminal Justice Education Directory 1978-80. International Association of Chiefs of Police, 11 Firstfield Rd., Gaithersburg, MD 20760. 1978. 592 pp. $11.80. Directory contains information about criminal justice programs in over 800 schools. Contents include data on number and types of degree programs, specific program information, and information pertaining to the Law Enforcement Education Program. The Directory can be helpful to students, instructors, counselors and practitioners in the field of criminal justice.

Do It Now: How to Stop Procrastinating. William J. Knaus. Prentice-Hall, Inc., Englewood NJ 07632. 1979. 209 pp. $9.95. This book may be helpful to persons who wish to develop their skills and abilities to "do it now," to eliminate unnecessary delays in getting a job done. Knaus presents a theory of the dynamics underlying procrastination, new ideas on how to stop procrastinating, and a program of activities and exercises that can be used to deal with the problem.

Getting A Better Job. David Gootnick. McGraw-Hill Book Co., 1221 Avenue of the Americas, New York, NY 10020. 1978. 265 pp. $5.95. Gootnick provides a systematic campaign approach for every stage of the job-hunting process. Emphasis is on research, organization, recordkeeping, and building self-confidence. Model resumes, letters and follow-ups are included. Provided also are two sets of Personal Inventory Form blanks for use in organizing personal data.

Getting College Credits by Examination to Save $$$. Gene R. Hawes. McGraw-Hill Book Co., 1221 Avenue of the Americas, New York, NY 10020. 1979. 180 pp. $6.95. This is a complete guide to the independently administered exams by which tuition-free degree credits can be earned at more than 2100 colleges and universities. Hawes shows how to select the various types of exams offered. Information on fees, credit hours, minimum scores, and how to prepare for the tests is provided.

Getting Your Own Way: A Guide to Growing Up Assertively. Mary E. Mihaly. M. Evans and Company, Inc., 216 E. 49th St., New York, NY 10017. 1979. 176 pp. $6.95. Mihaly discusses assertive techniques that teenagers can use in their relationships with parents, teachers and peers. Through a series of exercises and case examples, young people may learn how to handle criticism, how to deal with sexual pressures, how to deal with freedom, and how to express anger without offending.

Healthy Sexuality. Donald A. Read. Macmillan, Inc., 866 Third Ave., New York, NY 10022. 1979. 270 pp. $5.95. According to the author, appreciation and acceptance of one's sexuality is part of a fulfilling life. A broad range of topics is covered with an emphasis on caring, feeling, and values. Specific chapters include: changing sexual attitudes, sex and human values, function and care of sexual organs, and pregnancy and birth.

How to Help Your Child Plan a Career. Dean L. Hummel and Carl McDaniels. Acropolis Books, 2400 17th St., N.W., Washington, DC 20009. 1979. 196 pp. $12.50. This book is designed to assist parents in their involvement in their children's career planning, and to help them gain control over the career development process. Hummel and McDaniels show how to create a positive home atmosphere in which children can make free choices, not bound by lack of information or sex and race stereotyping. A step-by-step approach to career decision making (SWING process) is described. The book includes occupational information, resources, career games, and a Career Sort exercise useful in refining career interests. Also included are questionnaires for parents and children to identify potential careers.

In Her Time. Iris Sangiuliano. William Morrow and Co., Inc., 105 Madison Ave., New York, NY 10016. 1978. 312 pp. $10. Female development during adult life is explored by following paths women have taken in their search for personal identity. The author looks at how white, middle class women deal with the question: "So what now?" Chapters are devoted to events that launch women into mid-life and jolt them into making these changes.

Jobsearch: The Complete Manual for Jobseekers. H. Lee Rust. AMACOM, 135 West 50th St., New York, NY 10020. 1979. 258 pp. $12.95. Program presented in this manual is designed to prepare the jobseeker step by step to market his/herself to employers. Each task, from defining the market to salary negotiation, is explained. Examples show how other jobseekers have solved problems, located job leads, and sold themselves most effectively in various situations. A jobsearch workbook with exercises, sample forms, letters, and resumes is included.

Lost and Found: The Adoption Experience. Betty Jean Lifton. The Dial Press, 1 Dag Hammarskjold Plaza, New York, NY 10017. 1979. 303 pp. $9.95. The author draws upon her own experiences as an adoptee as well as those of other adult adoptees, and birth and adoptive parents, to describe the psychological journey of the adoptee who is looking for clues to identity. Lifton discusses stages of the search, varieties of reunion experiences, and the right of adoptees to know their history. An appendix lists adoptee search groups throughout the country.

Marriage and Families. Essie E. Lee. Julian Messner, 1230 Avenue of the Americas, New York, NY 10020. 1978. 222 pp. $7.79. Geared to adolescent readers, this book tells about families and marriage—past, present and future. Included is material on dating, traditions, divorce, families in war and depression, becoming a father, and multiple roles of women. A suggested reading list is provided for young adults.

Marriage is for Loving. Muriel James. Addison-Wesley Publishing Co., Reading, MA 01867. 1979. 254 pp. $5.95. The past, present, and future of marriage is discussed with the intention of providing practical advice and sound information for those who wish to examine and improve their relationships. Topics such as needs, problems, and intimacy of marriage are explored—using case studies, exercises, and the author's own personal experiences.

Men's Career Book, The: Work and Life Planning for a New Age. Joyce Slayton Mitchell. Bantam Books, Inc., 666 Fifth Ave., New York, NY 10019. 1979. 305 pp. $2.25. Career possibilities for young men are discussed in this handbook. Organized into career clusters, jobs ranging from artist to merchant marine officer are included. First hand experiences on what it is like to be working at each job are reported. Also included are educational requirements, salaries, job future, sources of further information, and recommended reading (including trade magazines).

Million Dollars for Your Hangover, A. Maxie C. Maultsby, Jr. Rational Behavior Therapy Center, University of Kentucky College of Medicine, Lexington, KY 40536. 1978. 240 pp. $12.20 (includes postage and handling). Maultsby presents an alternative approach for teaching alcoholics to stop problem drinking. This self-help method is based on a research-tested psychosomatic learning theory of human behavior. It enables habitual drinkers to rely on themselves rather than on outside groups to solve their drinking problems. Sections of the book describe facts and insights needed to understand the problem. Step-by-step instructions for using these emotional and behavioral self-help techniques are provided.

1978-79 College Guide for Jewish Youth. (Revised Edition). S.N. Feingold, S.Z. Fishman, P.B. Aaronson (Eds.). B'nai B'rith Career and Counseling Services. Address on masthead. 1978. 200 pp. $6.95. Newly revised edition provides up-to-date information on leading colleges and universities in the U.S. and Canada. Part I describes major factors influencing college selection: location, environment, admission requirements, composition of student body, opportunities for financial assistance. In addition, items of specific concern to Jewish students are detailed. Part II contains a selected directory of colleges and universities listed by geographical area. Facts provided include general and Jewish enrollment figures, provisions for Kosher meals, nearby Jewish centers and synagogues, and courses available in Judaic studies. A selected bibliography and a wide variety of college photographs are included.

1979-80 University Programs in Israel. Council for Advancement of Study Programs at Israeli Universities, 515 Park Ave., New York, NY 10022. 1979. 29 pp. Free. Pamphlet summarizes programs offered by seven Israeli institutions to American and Canadian students. Programs encompass a wide variety of academic frameworks ranging from summer courses to full degree programs.

Parents Book About Divorce, The. Richard A. Gardner. Bantam Books, 666 Fifth Ave., New York, NY 10019. 1979. 431 pp. $2.95. Guidance on problems arising from divorce is offered. How, what and when children should be told about a divorce is discussed. Custody and visitation rights; children's reactions to divorce, and importance of proper preparation and support are among those topics covered.

Peterson's Annual Guide to Undergraduate Study 1979. Vol. 1: College Descriptions and Profiles. Peterson's Guides, P.O. Box 2123, Princeton, NJ 08540. 1979. 1642 pp. $12 prepaid. This volume contains key statistics about colleges and universities that offer undergraduate degrees. Each listing contains an undergraduate profile; information on enrollment patterns, campus life notes, special progams, and majors. Also included are sections on accreditation, institutional changes, financial aid, and reference sources.

Put Your Degree to Work: A Career Planning and Job Hunting Guide for the New Professsional. Marcia R. Fox. W. W. Norton and Co., 500 Fifth Ave., New York, NY 10036. 1979. 174 pp. $10. Based on the author's experiences as university placement director, this guide provides strategies for a successful job search. Geared primarily to a graduate student audience, Fox explores such topics as building a dossier, value of a contact network, field work experience during graduate school, effective resumes, and psychology of the interview.

Schools Abroad of Interest to Americans. (Fourth Edition). Porter Sargent Publishers, Inc., 11 Beacon St., Boston, MA 02108. 1979. 453 pp. $15. Directory describes 950 elementary and secondary schools in 126 countries of interest to young Americans and others seeking pre-college programs abroad. Differences among schools are not evaluated. Additional sections on educational systems of other nations, educational associations, and international educational consultants are also included.

Self-Change: Strategies for Solving Personal Problems. Michael J. Mahoney. W. W. Norton and Co., Inc., 500 Fifth Ave., New York, NY 10036. 1979. 209 pp. $10.95. Theme of this book is that problems are complex experiences over which individuals have at least partial control. Mahoney discusses principles and strategies to help an individual maximize control over personal problems: identifying possible causes, examining possible solutions, narrowing and trying, evaluation. Common causes and options for alcohol problems, anger, obesity and sexual problems are included.

Superlearning. Sheila Ostrander and Lynn Schroeder. Dell Publishing Co., Inc., 1 Dag Hammarskjold Plaza, New York, NY 10017. 1979. 342 pp. $9.95. New, more efficient and less stressful ways of learning are outlined in this book. Learning systems covered are drawn from many sources but all share a common holistic viewpoint. Major sections of the book deal with factual learning and remembering (left brain specialties); physical performance and health; and right-brain activities of intuition, creativity and extrasensory abilities.

There's a School in Your Mailbox: A Book on Home Study. G. Howard Poteet. National Home Study Council, 1601 18th St., N.W., Washington, DC 20009. 1979. 114 pp. $3.50 plus 50¢ postage and handling. Advantages and disadvantages of studying at home through correspondence courses are explored in this handbook. Also discussed are types of courses available and ways of evaluating a program. A current listing of NHSC accredited schools is included.

Want a Job? Get Some Experience. Want Experience? Get a Job. Don Berliner. AMACOM, 135 West 50th St., New York, NY 10020. 1978. 184 pp. $12.95. This guide to the "job-hunting trail" points out pitfalls along the way to success and how to avoid them. Berliner injects humor into his chapters which deal with resumes and references, job leads through middlemen, the interview game, and the post-interview blues.

Woman's Guide to Therapy, A. Susan Stanford Friedman *et al.* Prentice-Hall, Inc., Englewood Cliffs, NJ 07632. 1979. 240 pp. $4.95. This book is directed towards those women who have been seeing a therapist or who might turn to therapy sometime in the future. Guidelines are offered concerning what can be expected from therapy, what one should look for in a therapist, and what kind of therapy should be avoided. Specific topics include: the therapist and female sexuality; the therapist and power; and choice and interaction in therapy.

Women's Guide to Re-Entry Employment, The. Mary Zimmeth. Gabriel Books, P.O. Box 224, Mankato, MN 56001. 1979. 169 pp. $6.95. Guide has been prepared especially for displaced homemakers. It provides self-exploratory and how-to-exercises for individuals or groups of women to help them identify job opportunities and obtain desirable employment. Specific chapters deal with women's employment planning based on needs, the resume, the job application, and the interview. Appendices include financial aid information, sample resumes, and a bibliography.

Women, A Book for Men. James Wagenvoord and Peyton Bailey. Avon Books, 959 Eighth Ave., New York, NY 10019. 1979. 369 pp. $6.95. Intended primarily for men, this book is about the physical and emotional realities of what it means to be a woman. It is also about differences and similarities between men and women. Specific chapters cover such topics as a woman's body, sensuality, the working woman, women alone, and motherhood.

GUIDANCE ADMINISTRATION AND PROCEDURES

Basic Vocational Interest Scales: The Problem of Sex Restrictiveness and Alternatives. Dale J. Prediger. Research and Development Division, American College Testing Program, 2201 N. Dodge St., Iowa City, IA 52240. 1978. 16 pp. Free. Prediger summarizes results of 15 studies comparing the validity of sex-restrictive and non-restrictive interest scores. According to Prediger, the results support the use of non-restrictive scores (scores that refer males and females to similar occupations).

Be a Better Employment Interviewer: A Guide for the Screening Interview. Arthur R. Pell. Personnel Publications, P.O. Box 301, Huntington, NY 11743. 1979. 72 pp. $5.95. This guide presents more than 500 specific job-related questions to ask applicants applying for any one of 60 different positions. Included also is a chart of legal and illegal pre-employment questions. Special sections describe how to evaluate a resume, how to handle problem applicants, and how to interview and hire the handicapped and mentally retarded.

Birth Order, Family Size, and Sibling Spacing As Influences on Intelligence and Academic Abilities of Jewish Adolescents. Julius S. Romanoff. B'nai B'rith Career and Counseling Services. Address on masthead. 1977. 22pp. $2. This study raises several questions on effects of family variables on learning. Hypotheses are presented to explain failure of sample to support birth-order theories. Need for family stability as a facilitating factor in child's learning seems to be supported by findings.

Career Information Service, The. (Fourth Edition). Willa Norris *et al.* Rand McNally College Publishing Co., 8255 N. Central Park Ave., Skokie, IL 60076. 1979. 506 pp. $14.95. This latest edition of the text previously titled *The Information Service in Guidance* reflects broadening of the base of the Career Information Service. Expanded are the three phases of environmental information: occupational, educational, and social. A new chapter describes current measurement techniques in career development. Consideration has been given to women and minority groups, the midlife crisis, and post retirement problems. There is also emphasis on governmental and commercial demonstration projects, and on materials and techniques related to the career development process.

Career Resource Center, The. John Meerbach. Human Sciences Press, 72 Fifth Ave., New York, NY 10011. 1978. 157 pp. $12.95. Meerbach promotes the idea that the career resource center should play a central role in the total career development program. Sections of the book deal with objectives, functions and settings of the center; organization, materials and equipment, and evaluation. Appendices include evaluation instruments, and a sample floor plan of a career resource center.

Communication in the Counseling Relationship. Bonnie Jay Headington. Carroll Press, 43 Squantum St., Cranston, RI 02920. 1979. 177 pp. $10. Basic counseling skills are defined and demonstrated in this text. Sections of the book focus on interactions which occur primarily in the beginning stages of the counseling relationship, and on those interactions which occur as the counseling relationship develops. Specific topics include self-disclosure, control and manipulation, and core dimensions of the relationship.

Counselor's Check-Up List. (Revised). S. Norman Feingold and Susan L. Brown. B'nai B'rith Career and Counseling Services. Address on masthead. 1978. 12 pp. $2. Newly revised edition lists 303 ideas, techniques, directories, and references under 16 different topic headings. Categories include listings of publishers of guidance-related materials, government agencies providing relevant information and services, lists of sources of free or inexpensive career literature. Also included are lists of placement aids, educational directories, college admissions and financial aid resources. Booklet is designed for use in counselor education, as well as for the practicing counselor who wants to keep up-to-date on new ideas and techniques.

Current Psychotherapies. (Second Edition). Raymond J. Corsini and contributors. F. E. Peacock Publishers, Inc., 401 W. Irving Park Rd., Itasca, IL 60143. 1979. 552 pp. $11.50. Corsini has selected well-established systems of psychotherapy for discussion by contributors. Each article includes history, process and mechanisms, applications, case example and a bibliography on the particular system. Therapies selected include: Adlerian, rational-emotive, behavioral, Gestalt, transactional analysis, and psychodrama.

Cutting Edge, The: Current Theory and Practice in Organization Development. University Associates, Inc., 7596 Eads Ave., La Jolla, CA 92037. 1978. 302 pp. $13.50. These nineteen readings represent culmination of a conference devoted to the field of organization development. Some topics covered are organization development and the consultant's role; current theory and research; and new domains for organization development.

Developing Support Groups: A Manual for Facilitators and Participants. Howard Kirschenbaum, Barbara Glaser. University Associates, 7596 Eads Ave., La Jolla, CA 92037. 1978. 80 pp. $5.50. This manual explores the need for a framework to provide ongoing learning and support to the individual whose goal is helping people and organizations become more effective. This framework, in the form of a professional support group, offers members an occasion to expand their thinking, to learn new methods, practice skills, and to feel less alone. Ways to develop such groups are suggested.

Directions: A Guide to Career Planning. Thomas D. Bachhuber and Richard K. Harwood. Houghton Mifflin Co., 1 Beacon St., Boston, MA 02107. 1978. 289 pp. $7.75. This text, using the self-help approach, presents the career development process from the point of nondirection to the point of attaining a career position consistent with one's interests, abilities, and aspirations. The authors use a career development model to illustrate in graphic form the steps involved. The text includes exercises and activities to stimulate career planning designed to be used in the classroom.

Final Report: Women in Small Business—A Career Guidance Leadership Training Conference for Women and for Counselors Working With Minorities. B'nai B'rith Career and Counseling Services, address on masthead. 1978. 14 pp. $2. This report describes the planning, proceedings and the evaluation of a conference for women interested in small business and for counselors working with women. Recommendations for future conferences of this type are included, as is a sample conference program.

Group Counseling: Theory and Practice. Don C. Dinkmeyer and James J. Muro. F. E. Peacock Publishers, Inc., Itasca, IL 60143. 1979. 481 pp. $12.50. Intention of the authors is to aid in understanding group process and in developing group leadership competencies. This new edition updates current developments in the group counseling field and reviews current status of group dynamics. The chapter on theoretical approaches to group counseling has been expanded to include the Gestalt group process and the Rational-Emotive group. Also new is the chapter on the counselor in the group, in which basic competencies necessary for leading groups are illustrated.

Guidance Program Development. Daniel L. Ballast, Ronald L. Shoemaker. Charles C. Thomas, 301-327 East Lawrence Ave., Springfield, IL 62717. 1978. 85 pp. $10. This book presents a process for systematically developing a balanced, comprehensive guidance program, using a cookbook-style, step-by-step approach. Chapters deal with identification of guidance services, an action approach to getting started, and the needs survey. Appendices provide examples of these surveys for use at elementary, middle and high school levels.

Guide for the Beginning Therapist: Relationship Between Diagnosis and Treatment. Amy Lamson. Human Sciences Press, 72 Fifth Ave., New York, NY 10011. 1978. 120 pp. $4.95. This text has been written for beginning therapists from all backgrounds who need more exposure to basic clinical concepts in diagnosis and treatment. Lamson draws on many different theories of psychotherapy. She attempts to indicate the best application of these theories, using simple every day language. Topics include diagnosis, schools of therapy, anxiety, depression, schizophrenia, and sexual dysfunctions.

Handbook and Guide for the College and University Counseling Center, A. B. Mark Schoenberg (Ed.). Greenwood Press, 51 Riverside Ave., Westport, CT 06880. 1978. 300 pp. $18.95. Directors of college counseling centers have contributed to this book which emphasizes the operational rather than theoretical aspects of college counseling. Topics include history and philosophy, structure and organization, long-term vs. short-term counseling, and ideal conditions for counseling in the future.

Helping Clients with Special Concerns. Sheldon Eisenberg, Lewis E. Patterson. Rand McNally College Publishing Co., P.O Box 7600, Chicago, IL 60680. 1979. 384 pp. $8.95. Articles in this text are organized into three main categories: personal concerns, family concerns, and special populations. The authors provide vicarious clinical experiences for the novice counselor so that he or she can map the way through the helping situation with a client. Specific topics include managing anxiety, alleviating depression, controlling anger, coping with divorce.

Helping The Troubled Employee. Joseph E. Follmann, Jr. AMACOM, 135 West 50th St., New York, NY 10020. 1978. 260 pp. $15.95. Follmann identifies the troubled employee and describes his/her various types of mental disorders and treatments. Prevention of such disorders and the significant role that employers and labor unions can play in helping the employee is also discussed. Separate chapters deal with stress, alcoholism, drug addiction, and gambling.

Human Competence: Engineering Worthy Performance. Thomas F. Gilbert. McGraw-Hill, 1221 Avenue of the Americas, New York, NY 10020. 1978. 376 pp. $16.95. A new system to get the most out of a person's performance at work and school is explored. Many examples and innovative ideas used to accomplish this goal are described. Two ideas discussed are: how to diagnose the causes of performance failure and how to identify people who can become exemplary performers.

Humanistic Psychology: A Source Book. I. David Welch, George Tate, Fred Richards (Eds.). Prometheus Books, 1203 Kensington Ave., Buffalo, NY 14215. 1978. 448 pp. $16.95. This book provides an introduction to the field of humanistic psychology, focusing on a variety of issues, such as the family, sexuality and marriage, childrearing, psychotherapy, ecology, and death and dying. The editors have searched the literature to show impact of the humanistic position on many facets of life.

Interpersonal Conflict. Joyce Hocker Frost, William W. Wilmot. William C. Brown Co., 2460 Kerper Blvd., Dubuque, IA 52001. 1978. 182 pp. $7.95. Frost and Wilmot examine factors that contribute to the entire conflict process which can lead to more successful conflict management. They focus on the communicative behavior of the conflict participants, assuming that conflict and communication are intrinsically tied to one another. Persons interested in small groups, organizational communication, counseling, and/or marriage communication may find this text helpful.

Job Sharing: A New Pattern For Quality of Work and Life. Gretl S. Meier. W. E. Upjohn Institute for Employment Research, 300 South Westnedge Ave., Kalamazoo, MI 49007. 1978. 187 pp. $4.50. The concept and extent of the current usage of job sharing is outlined in this book. Meier discusses various ways that organizations have restructured full time positions for both part time and shared jobs. She

draws on information from a 1977 survey of several hundred job sharers to examine whether the new arrangement is a new way of working, as well as a new way to establish part-time jobs. Selected interviews with partners, supervisors and co-workers are also offered.

Managing People: Influencing Behavior. David W. Thompson. C.V. Mosby Co., 11830 Westline Industrial Dr., St. Louis, MO 63141. 1978. 158 pp. $7.95. Thompson focuses on the issue of the importance of the behavior of the manager and its impact on others. Specific topics include forming attitudes, beliefs, and opinions; changing attitudes, beliefs, and behavior; changing behavior by changing consequences; performance reviews; and interviewing skills, stressing eliciting and interpreting behavior.

New Women's Network, The. The National Council of Administrative Women in Education, 1815 Fort Myer Drive North, Arlington, VA 22209. 1978. 31 pp. $4. Speeches presented at the annual NCAWE meeting focus on the "old boy game" and the new women's network which is gaining strength as an effective tool to combat the systematic traditional male network. Other key issues include opposition to women in management and alienation of some successful professional women from their struggling sisterhood.

Personality, Motivation, and Achievement. John W. Atkinson and Joel O. Raynor. John Wiley and Sons, 605 Third Ave., New York, NY 10016. 1978. 212 pp. $10.95. This book, an abridgement of the authors' *Motivation and Achievement* (1974), attempts to describe how personality interacts with the motivational impact of the immediate environment to determine the motivational state of an individual. The authors have expanded certain areas and included new topics such as fear of success, and achievement motivation in terms of the psychological past, present, and future.

Psychology and Life. (Tenth Edition). Philip G. Zimbardo (from earlier editions by Floyd L. Ruch). Scott, Foresman and Company, Glenview, IL 60025. 1979. 767 pp. $16.95. This basic text is designed for the beginning psychology student. Chapter headings include: Foundations of Psychology; Learning and Cognition; Human Thinking and Reasoning; Life-Span Development; Biological Foundations of Behavior Motivation; and Personality, Clinical Psychology and Social Psychology. There is also a section on research methods and data analysis.

Psychology Applied to Life and Work. (Sixth Edition). Harry Walker Hepner. Prentice-Hall, Inc., Englewood Cliffs, NJ 07632. 1979. 402 pp. $14.95. Hepner presents the adjustment concept and its applications: how people adjust to psychological problems through substitute activities. Other chapters deal with personality, study methods, choosing a vocation; personnel issues of hiring, evaluation, and supervision; and psychology of the consumer.

Race and Sex Differences in Occupational Aspirations: Their Development and Consequences for Occupational Segregation. Linda S. Gottfredson. Center for Social Organization of Schools, The Johns Hopkins University, Baltimore, MD 21218. 1978. 40 pp. Free. This report is part of a series that examines the process by which races and sexes become occupationally segregated. There is a discussion of how schools are currently contributing to or counteracting this form of segregation, and how the educational system might be involved in new strategies to decrease occupational segregation.

Recommendations on Credentialing Educational Accomplishment. Task Force on Educational Credit and Credentials. American Council on Education, One Dupont Circle, Washington, DC 20036. 1978. 27 pp. 75¢. This report is designed to bring employers and those concerned with postsecondary education to increased awareness of the significance of credentialing educational accomplishment. Recommended changes in the credentialing system to improve the quality of the information conveyed are covered. Recommendations are made to help institutions adopt more effective and consistent policies.

Regulation of Psychotherapists, The. (Vols. I–IV). Daniel B. Hogan. Ballinger Publishing Co., 17 Dunster St., Cambridge, MA 02138. 1979. Volume I, 464 pp., $20; Volume II, 552 pp., $25; Volume III, 464 pp., $20; Volume IV, 208 pp., $20. This series of four volumes would be of interest to those concerned with regulation of professions, with policy-making, with training and education of psychotherapists. In Volume I, *A Study in the Philosophy and Practice of Professional Regulation*, Hogan proposes a comprehensive,

alternative framework for professional regulation. Volume II is a *Handbook of State Licensure Laws. A Review of Malpractice Suits* is offered in Volume III, while Volume IV contains a *Resource Bibliography*.

Skills of Helping, The: An Introduction to Counseling Skills. Robert R. Carkhuff, William A. Anthony. Human Resource Development Press, 22 Amherst Rd., Box 863, Amherst, MA 01002. 1979. 261 pp. $13.95. This college level text presents basic counseling skills, including interpersonal skills, decision making skills and planning skills, and research behind their effectiveness. The aim of this text is to enable every helper, not only credentialed professionals, to have a positive effect on the lives of their counselees. An introductory chapter presents a basic model outlining the major phases of "helping activities."

Social Learning and Career Decision Making. Anita M. Mitchell, G. Brian Jones, John D. Krumboltz (Eds.). Carroll Press, 43 Squantum St., Cranston, RI 02920. 1979. 244 pp. $12. Contributors to this text attempt to present a comprehensive orientation to career decision making to explain its lifelong process. Chapter topics include theory construction and evaluation; a discussion of the social learning theory of career decision making; an analysis of career decision literature related to this theory; utilization of the social learning theory for programming purposes; and an analysis of choice and decision processes.

Social Psychology of Runaways, The. Tim Brennan, David Huizinga, Delbert S. Elliott. Lexington Books, D.C. Heath and Co., Lexington, MA 02173. 1978. 346 pp. $24.95. Authors address many questions about the causes of runaway behavior among youth: Do runaways differ in their personality and psychological characteristics from nonrunaways? Are runaways necessarily highly delinquent? What are the special characteristics of middleclass runaways in contrast to lower socioeconomic class runaways? A theoretical explanation of runaway behavior has been developed in this text. Research presented has been culled from two major studies of runaways, both supported by HEW, conducted by the Behavioral Research and Evaluation Corporation, Boulder, Colorado.

Sourcebook on Mental Health. Marquis Academy Media, 200 East Ohio St., Chicago, IL 60611. 1979. 664 pp. $24.50. This sourcebook is directed towards workers in the mental health field, as well as legislators and lay persons interested in mental health. The six parts of the book discuss mental health in general (research, excerpts from reports of President's Commission on Mental Health), medical treatment of mental illness, mental health and the law, various careers in the mental health field, resources, and statistics.

Stepfamilies: A Guide to Working With Stepparents and Stepchildren. Emily B. Visher, John S. Visher. Brunner/Mazel, Inc., 19 Union Square, New York, NY 10003. 1979. 280 pp. $15. Based on the Vishers' personal and professional experiences with persons attempting to cope successfully with the challenges of remarriage, this book is designed to aid therapists and counselors in their understanding of stepfamiles. Chapters deal with structural and cultural characteristics of stepfamilies; and working with men, women, and children in stepfamilies. An appendix provides guidelines for stepfamilies.

Theory and Technique of Family Therapy, The. Charles P. Barnard and Ramon G. Corrales. Charles C. Thomas, 301-327 East Lawrence Ave., Springfield, IL 62703. 1979. 342 pp. $14.75. Designed primarily for the beginner in family therapy, this basic text provides an overview of mainstream approaches to family therapy. Sections on theory, therapy process, and specialized areas of family work, such as communications training for couples, family groups, premarital and divorce processes, are included.

Time For New Ways in Careers and Employment. S. Norman Feingold. B'nai B'rith Career and Counseling Services, address on masthead. 1979. 12 pp. $2. Present employment conditions and trends are outlined in this paper, stressing in particular the problems faced by today's youth. Practical solutions for lowering the rate of high youth employment are presented, including many examples of job training and job placement programs which have already been proven to be successful. A selected bibliography is included.

Vocational Maturity During the High School Years. Jean Pierre Jordaan, Martha Bennett Heyde. Teachers College Press, 1234 Amsterdam Ave., New York, NY 10027. 1979. 236 pp. $22.50. This monograph is the fourth in the longitudinal Career Pattern Studies

series. It examines changes which occurred in the vocational attitudes and behaviors in boys between the first and last years of high school. Specific topics include: structure of vocational maturity, relationship of vocational maturity factors and correlates, change and correlates of change, theoretical implications, and practical applications.

Youth-Serving Organizations Directory. Gale Research Co., Book Tower, Detroit, MI 48226. 1978. 476 pp. $15. This directory may be useful to agencies, counselors and others concerned with youth-oriented activities. It furnishes details on 850 organizations that are aimed at serving youth, from early years through high school and college. Typical entries include such information as purpose and activities of the group, membership, publications, convention schedule.

STUDENT AIDS

Aids To Individual Scholars. American Council of Learned Societies, 800 Third Ave., New York, NY 10022. 1979. 18 pp. Free. The Council's programs of fellowships and grants are designed to advance research. General categories include the following fields of specialization: philosophy, linguistics, archaeology, musicology, history, and folklore. Applicants are required to have the doctoral degree or its equivalent. Application procedures and deadlines are listed.

Dental Teacher Training Fellowships. American Fund for Dental Health, 211 E. Chicago Ave., Suite 1630, Chicago, IL 60611. 1979. Un-numbered. Free. Fellowship program was established to help combat shortage of teachers in dental school. Majority of recipients use the program to take a two-year course leading to the Master's Degree. All recipients must certify that they will teach a minimum number of days per week for a prescribed period of time at an ADA accredited school. Eligibility requirements and terms of the awards are described.

Determination of Eligibility Index 1979-80. Basic Educational Opportunity Grant Program, P.O. Box 84, Washington, DC 20044. 1979. 48 pp. Free. Basic Grant Program eligibility can be formulated from this index developed annually by the Office of Education. Formula takes into account indicators of financial strength, such as income, assets, family size. An eligibility index number is used, along with the cost of the applicant's education, to determine actual amount of grant.

Diuguid Fellowships, The: A Developmental Program for Mature Women. The Council of Southern Universities, Inc., 795 Peachtree St., N.E., Suite 484, Atlanta, GA 30308. 1978. Un-numbered. Free. Diuguid Fellowships are designed for women whose career and professional goals have been deferred because of marriage or other reasons. Funds are available for one year of intensive retraining or study which will lead to an academic degree. Qualifications, range of stipends, application and selection procedures are included.

Fellowship Announcement 1979-80. Dumbarton Oaks Center for Byzantine Studies, 1703 Thirty-Second St., N.W., Washington, DC 20007. 1979. Un-numbered. Free. Each year a limited number of fellowships are offered to qualified students of history, archaeology, philology, theology, and other disciplines. Eligibility and terms of the awards are discussed. Summer fellowships will also be available for 1980.

Graduate Fellowships in Business for Blacks, Hispanics, and American Indians. Consortium for Graduate Study in Management, 101 N. Skinker Blvd., Box 1132, St. Louis, MO 63130. 1979. Un-numbered. Free. Consortium is a six university effort to hasten entry of minorities into managerial positions in business. Persons qualifying for admission receive a fellowship to pursue M.B.A. studies at one of the Consortium universities. Fellowship provides free full tuition plus an additional yearly stipend. Detailed information is included on application and selection procedures, and on the programs at the six universities involved.

Grants for Graduate Study Abroad 1980-81. Institute of International Education, 809 United Nations Plaza, New York, NY 10017. 1979. 60 pp. Free. Booklet describes Fulbright Grants and grants offered by corporations, foreign governments, universities, and private donors for predoctoral study or research.

General descriptive information, eligibility and application procedures are included. Summaries of awards of individual countries are also provided. In addition, there is a selected bibliography of scholarships and fellowships for foreign study.

Hayim Greenberg College. Department of Education and Culture of the World Zionist Organization–American Section, Inc., 515 Park Ave., New York, NY 10022. 1979. Un-numbered. Free. Scholarships are available for young men and women who wish to study in Israel. Those interested in entering Jewish educational work are eligible to apply. The curriculum at the college is described.

Hewins Scholarship for Library Work With Children. Hartford Public Library, 500 Main St., Hartford, CN 06103. 1979. Un-numbered. Free. Scholarship award is open only to those who plan to specialize in library work with children. Preference will be given to applicants who plan to pursue a career in public library service. Current income permits an annual award of $1,100. Application procedures are included.

It's A Two-Way Street: The National Health Service Corps Scholarship Program for Students of Medicine, Osteopathy, and Dentistry. U.S. Department of Health, Education and Welfare, Bureau of Health Manpower, 3700 East-West Hwy., Hyattsville, MD 20782. 1979. 12 pp. Free. Details are offered on scholarships which pay all tuition and fees at medical, dental or osteopathy school in return for service in the National Health Service Corps for a minimum of two years. Examples of services needed in underserved areas of the country are provided. Also included are specific details on scholarship benefits and service obligations.

Kappa Kappa Gamma Fraternity Rehabilitation Scholarships. Kappa Kappa Gamma, Box 2079, Columbus, OH 43216. 1979. Un-numbered. Free. Listed are three rehabilitation scholarships open to women students to assist them in preparation for work with the mentally retarded, physically handicapped, socially deprived, emotionally disturbed, and the aged. Scholarships are available at both the undergraduate and graduate levels. Also mentioned is an advanced clinical practicum for those in the field of speech pathology.

National Scholarships for Funeral Service. American Board of Funeral Service Education, 201 Columbia St., Fairmont, WV 26554. 1979. Un-numbered. Free. Scholarships are awarded each year for study in the area of funeral service. Application procedure and eligibility requirements are explained. Students must gain admission to a college offering a curriculum in funeral service education.

Need a Lift? To Educational Opportunities, Careers, Loans, Scholarships, Employment. (29th Edition). The American Legion, P.O. Box 1055, Indianapolis, IN 46206. 1979. 132 pp. $1 prepaid. This annually revised handbook contains sources of career, scholarship, and loan information both for children of veterans and nonveterans. Also listed is information relative to state laws offering educational benefits. Sources of additional helpful information for students, parents and counselors are also included.

AIDS FOR THE TEACHER

Encounters With The Self. (Second Edition). Don E. Hamachek. Holt, Rinehart and Winston, 383 Madison Ave., New York, NY 10017. 1978. 284 pp. $6.95. Hamachek discusses self-concept and how it grows, changes and expresses itself in behavior. Topics include a consideration of the perceptual theory; ways in which we are self-consistent; an examination of how self-concept is linked to physical growth, appearance and development outcomes; and how self-concept is connected to school achievement and academic adjustment. Also included are implications for teaching practices.

Free Materials and Education. Charles R. DuVall and Wayne J. Krepel. Educators Progress Service, Inc., Randolph, WI 53956. 1978. 210 pp. $7.95. Detailed information is given in this book to aid educators in locating sources of free and inexpensive materials. Suggestions for evaluating and using these materials are provided. Sources listed include books and guides, journals and directories.

Gifted and the Talented, The: Their Education and Development. A. Harry Passow (Ed.). National Society for the Study of Education, 5835 Kimbark Ave., Chicago, IL 60637. 1979. 473 pp. $14. This 78th yearbook of the NSSE looks at the problem of

educating the gifted and talented in light of significant developments over the last two decades. Contributors discuss such topics as the Terman genetic studies of genius, early identification and intervention, career education, unique needs of the creative child and adult, and counseling and guidance needs of the gifted and talented.

Guidance Activities for Counselors and Teachers. Charles L. Thompson, William A. Poppen. Brooks/Cole Publishing Co., Monterey, CA 93940. 1979. 210 pp. $6.95. Activities and techniques presented in this text focus on methods for obtaining objectives of self-concept development, good peer relationships, academic achievement and career development. Other topics include classroom discipline, group guidance and counseling, and a format for a workshop in reality therapy. All information is presented in a practical, "how-to-do it" approach.

Secondary Curriculum for a Changing World. Frank L. Steeves, Fenwick W. English. Charles E. Merrill Publishing Co., Columbus, OH 43216. 1978. 359 pp. $12.95. This book is intended as a basic text in curriculum courses for teachers and administrators. Parts of the text discuss fundamental factors in curriculum planning, accountability; and issues, problems, reform and trends in each of the major subject fields and school services.

What Makes Learners Learn? Motivational Learning Theory in Home Study. S. Norman Feingold. B'nai B'rith Career and Counseling Services, address on masthead. 1979. 16 pp. $2. Author presents numerous concepts relating motivational learning theory to the goals of home study. He suggests more than 35 ways of translating these concepts into operational activities which may be used by home study educators and others involved in nontraditional learning experiences. Also included is a selected bibliography.

GUIDANCE MATERIAL—FREE OR INEXPENSIVE

Adolescent Suicide: Mental Health Challenge. Arthur S. Freese. Public Affairs Committee, Inc., 381 Park Ave., South, New York, NY 10016. 1979. 20 pp. 50¢. Psychological and social causes of adolescent suicide are examined by Freese in this pamphlet. He also describes warning signs and explains what can be done to help. Sources of skilled professional assistance are listed as well.

ARTZA. Wendy Sandler (Ed.). B'nai B'rith Aliyah Information Office, 1640 Rhode Island Ave., N.W., Washington, DC 20036. 1979. 13 pp. Free. Information on current opportunities for emigrating to Israel is presented. Articles include details about a workstudy college program, moshav volunteer work, and the cost of setting up house in Israel for retirees.

Commitment. U.S. Department of Health, Education and Welfare, Health Resources Administration, 3700 East-West Hwy., Hyattsville, MD 20782. 1979. 48 pp. Free. The publication gives several views of what it is like working in areas that need trained people to deliver health care. Participants in the National Health Service Corps Scholarship Program, who receive full tuition and a stipend in return for their services, discuss their experiences. Articles cover such topics as the Indian Health Service, rural medicine, overcoming hostilities, and making adjustments to new environments.

Community Based Career Education Advisory Councils: A Mechanism for Local Collaborative Efforts. Donald M. Clark. National Association for Industry-Education Cooperation, 235 Hendricks Blvd., Buffalo, NY 14226. 1978. 14 pp. Single copy free with large, self-addressed stamped envelope. Clark defines and describes tasks of a community based career education advisory council. Steps to take in forming such a council are listed. To illustrate the variety of council activities, six broad program categories are discussed: staff development, career education oriented curriculum, career guidance, school based job placement services, work experience/career exploration for students, and an evaluation system.

Consumer Handbook to Credit Protection Laws. Publications Services, Board of Governors of the Federal Reserve System, Washington, DC 20551. 1978. 46 pp. Free. This handbook explains how consumer credit laws can help the buyer shop for credit, apply for it, keep up a credit standing, and complain about unfair dealings, if necessary. It also points out legal solutions to discriminatory practices which have made it difficult for women and minorities to get credit in the past.

Free University Directory 1979. The Free University Network, 1221 Thurston, Manhattan, KS 66502. 1979. 27 pp. $1. A free university is an organization offering ungraded, unaccredited classes to the general public. This is the first complete directory of free universities since they were started in 1964, containing current addresses, phone numbers, and organizational characteristics. Also included are names and addresses of learning networks, which are telephone referral services for people who want to tutor and people who want to learn.

Help for Emotional and Mental Problems. Elizabeth Ogg. Public Affairs Committee. 381 Park Avenue South, New York, NY 10016. 1979. 28 pp. 50¢. Ogg describes kinds of emotional disturbances, their symptoms, various therapies, and how community mental health centers and other agencies can help. She also discusses what can be done to improve mental health care, including recommendations of the President's Commission on Mental Health.

How To Organize Volunteer Programs. Betty Daniel-Green. Transit, The National Institute for Transition, 22 Monument Square, Suite 601, Portland, ME 04111. 1978. 12 pp. $2. This booklet contains a job description for volunteer coordinator, a reward program for volunteers, a volunteer service application, an interviewer's checklist on impressions of volunteer applicants, and a volunteer evaluation form.

Increasing The Participation of Women in Scientific Research. National Science Foundation, 1800 G St., N.W., Washington, DC 20006. 1978. 20 pp. Free. Highlights of a recent NSF report on the role of women in science are included in this booklet. Rewards of a career in science for women are seen to outweigh the difficulties, which remain substantial. Issues discussed at a conference on the participation of women in scientific research are also reviewed, including minority women's perspectives; mentors and models; and funding of research. Policy recommendations to NSF are also listed.

Multidisciplinary Teams In Child Abuse and Neglect Programs. National Center on Child Abuse and Neglect, U.S. Department of Health, Education, and Welfare, Washington, DC 20201. 1978. 24 pp. Free. The multidisciplinary approach involves the combinaton of social service and medical personnel into a coordinated unit. This team works together for the purposes of coordination, diagnosis or identification, prevention, treatment, consultation, and education. Types of multidisciplinary teams and how they work are presented.

1978-79 Catalog of Publications. B'nai B'rith Career and Counseling Services. Address on masthead. 1978. 6 pp. Free. This catalog lists current BBCCS publications in guidance, career planning and occupational information. Aids for counselors and parents, information relating to the handicapped and rehabilitation counseling, and educational directories and research are included. Special Occupational Brief Kit is featured.

Perceptions of Childhood and Youth. Alan Pifer. Carnegie Corporation of New York, 437 Madison Ave., New York, NY 10022. 1978. 10 pp. Free. In this reprint from the 1978 report of the Carnegie Corporation, Pifer explores the changes in American society and how these changes affect our attitudes toward young people. The consequences for the future of our young people and the nation are discussed.

Psychological Testing in Vocational Evaluation. Materials Development Center, Stout Vocational Rehabilitation Institute, University of Wisconsin-Stout, Menomonie, WI 54751. 1978. 96 pp. $2. Purpose of this publication is to help the vocational evaluator select and use tests wisely within the context of the referral questions and the individualized evaluation plan. Part I contains information on why tests are used in evaluation, problems with tests, and how to select tests. Part II contains a review of specific tests that have been found to have been successful within vocational evaluation. Also included is a list of books on testing and statistics.

Resource Kit on Battered Women. Women's Bureau, U.S. Department of Labor, Washington, DC 20210. 1978. Un-numbered. Free. In response to many requests about domestic violence, the Women's Bureau has put together a kit of information useful particularly to women's groups, service organizations, and community action groups. Kit contains information on programs for battered women, legislative issues, funding of projects, and a resource directory.

State Compensatory Education Programs: A Supplemental Report from the National Institute of Education. National Institute of Education, U.S. Department of Health, Education, and Welfare, Washington, DC 20208. 1978. 30 pp. Free. This report reflects follow-up activities that were designed to provide congress with detailed descriptions of state compensatory education programs in 17 states. A brief discussion of issues such as funds distribution, student selection, requirements of districts, funding levels and number of children served is also included.

What Is a Psychiatrist? Division of Public Affairs, American Psychiatric Association, 1700 Eighteenth St., N.W., Washington, DC 20009. 1979. Un-numbered. $7.50 per 100 copies. Pamphlet discusses the training of a psychiatrist and processes necessary for certification. Also described are the responsibilities of the psychiatrist as part of the medical team. The role of the psychotherapist is explained. Other subspecialties are also mentioned.

What You Should Know About Marital and Family Therapy. American Association for Marriage and Family Therapy, 924 W. Ninth, Upland, CA 91786. 1979. Un-numbered. 50 copies, $15. Aimed at the general public, this pamphlet is meant to provide basic information in response to many questions people have about what marriage and family therapy is and what such therapists do. Reasons for seeking marriage counseling are included. Length of time for therapy, cost of therapy, and its effectiveness are indicated.

Women Who Head Families: A Socioeconomic Analysis. U.S. Department of Labor, Bureau of Labor Statistics, Washington, DC 20212. 1978. Un-numbered. Free. This Special Labor Force Report discusses the recent rise in the number of American families in which women have the main economic and social responsibilities. Demographic trends, labor force trends, and income are examined.

Working Woman's Guide to Her Job Rights, A. U.S. Department of Labor, Women's Bureau, Washington, DC 20210. 1978. 32 pp. Single copies free (enclose self-addressed mailing label). General information is presented about legislation that affects women when they are seeking a job, while they are on the job, and when they retire. Topics include protection against age and sex discrimination, maternity leave, tax credit for child care, social security benefits, and pensions. Sources of assistance are also listed. Sample complaint forms are included.

Your Own Business in Israel. Israel Aliyah Center, 515 Park Avenue, New York, NY 10022. 1979. Un-numbered. Free. Opportunities for owning a business in Israel are mentioned in this pamphlet. Steps to take in preliminary planning for a business venture are listed. Also noted are special assistance plans available for new Israeli enterprises. Services available from the Israel Aliyah Center are listed.

Your Social Security. U.S. Department of Health, Education and Welfare, Social Security Administration, Washington, DC 20011. 1978. 32 pp. Free. This booklet tells how social security protection is earned, kinds of benefits available, how social security is financed and other information helpful in planning for the future. A table of examples of monthly social security payments is also provided.

ADULT EDUCATION AND THE AGING

College Degrees for Adults. Wayne Blaze, John Nero. Beacon Press, 25 Beacon St., Boston, MA 02108. 1979. 140 pp. $12.95. This guide features more than 120 options for self-directed learning, credit for learning through life experience, and off-campus learning programs. Part one combines an overview of the new learning options with suggestions for making creative use of these options. The second part provides detailed descriptions of college programs, including calendar, residency requirements, admissions requirements, costs, and supportive services.

Employment and the Older Worker: Resources for Job Seekers. T.R. Wilson, D.H. Bercini, J.A. Richards. Human Resources Research Organization, 300 North Washington St., Alexandria, VA 22314. 1978. 37 pp. $1. Booklet presents a summary of findings of research on employment of older workers. Information and comments were obtained from a number of sources concerning the extent to which goals of the Older Americans Act are being achieved.

End of Mandatory Retirement, The: Implications for Management. James W. Walker, Harriet L. Lazer. John Wiley and Sons, 605 Third Ave., New York, NY 10016. 1978. 223 pp. $15.95. The authors provide a review of facts, concepts, and managerial practices under a policy of flexible rather than mandatory retirement. Sections of the book deal with an historical perspective of retirement practices and legislation, management strategies necessary to respond to new legal and demographic conditions, a review of pertinent facts from the field of gerontology, and a guide to the literature.

Financial Planning for Retirement. Maurice A. Unger. South-Western Publishing Co., Cincinnati, OH 45227. 1979. 137 pp. $4.20. Aim of this book is to prepare individuals to cope with problems of taxation and inflation in the retirement years. Topics discussed include social security, life insurance, investments that hedge inflation, health insurance, and medicare. A sample form for drawing up estimated living expenses and amount of savings needed is also included.

Gerontology in Higher Education: Perspectives and Issues. Mildred M. Seltzer, Harvey Sterns, Tom Hickey (Eds.). Wadsworth Publishing Co., Inc., Belmont, CA 94002. 1978. 261 pp. $19.95. This collection of papers was selected from presentations at an annual meeting of the Association for Gerontology in Higher Education. Papers and commentaries reflect broad issues with which AGHE has been concerned: teaching, program administration, research development, and community relationship of their education programs. Specific topics include: major concerns and future directions, functions of academic gerontology, curriculum materials, new career opportunities in gerontology for the 1980's.

Life Plans: Looking Forward to Retirement. Grace W. Weinstein. Holt, Rinehart and Winston, Inc., 383 Madison Ave., New York, NY 10017. 1979. 252 pp. $4.95. The author views retirement in terms of its overall personal impact, rather than focusing only on financial planning. She deals with the use of time, where to live, with personal relationships, all in the context of self-understanding. Appendices include facts on aging and a table of comparative living costs in various areas of the country.

Living Longer and Loving It. Deborah Geller, Arthur Geller. Hammond Inc. Maplewood, NJ 07040. 1979. 184 pp. $7.95. This collection of interviews involves "everyday" people as well as professionals in the field of aging. They discuss their golden years, including hobbies, family relationships, remarriage, working after retirement, and development of positive attitudes. Nelson Cruikshank, appointed by President Carter as the first counselor on aging, and Maggie Kuhn, founder of the Gray Panthers, are among those interviewed.

Mid-Life Career Change—Myth and Reality. S. Norman Feingold. B'nai B'rith Career and Counseling Services, address on masthead. 1979. 24 pp. $3. This paper discusses a wide variety of sociological, economic, technological, and psychological factors which affect the way in which an individual deals with that stage of adult development known as mid-life transition. Assessment and evaluation of job skills for transferability to new careers, and career change as a response to value clarification are also explored. Practical suggestions for job search are offered.

Next Steps Toward Lifelong Learning: Views From Three National Projects. Charles I. Bunting, Rexford G. Moon, Richard E. Peterson. American Association for Higher Education, One Dupont Circle, Suite 780, Washington, DC 20036. 1978. 16 pp. $2. These papers summarize three different perspectives on lifelong learning in America. Peterson's paper addresses a set of issues of concern to planners; Bunting's paper reflects concerns of the Department of Health, Education, and Welfare; and Moon describes context and intent of a new project of the College Entrance Examination Board which will offer new services to adult learners and institutions.

Over 55 Is Not Illegal: A Resource Book for Active Older People. Frances Tenenbaum. Houghton Mifflin Co., 1 Beacon St., Boston, MA 02107. 1979. 191 pp. $7.95. This resource book describes new educational programs, volunteer opportunities, community programs, and job opportunities for older people. There are additional sections on facts and myths about growing older, and on keeping fit. Lists of institutions, organizations, and agencies dealing with problems of aging are also provided.

Policies for Lifelong Education. Jamison Gilder (Ed.). American Association of Community and Junior Colleges, One Dupont Circle, N.W., Suite 410, Washington, DC 20036. 1979. 128 pp. $5. This monograph reports on the recommendations that were developed by the 1979 Assembly of the AACJC. Recommendations are made specifically to community colleges, to the AACJC, to federal and state governments; to labor, business, and industry; and to all persons concerned with lifelong education. A Bill of Rights for the lifelong learner is also included.

350 Ways Colleges are Serving Adult Learners. Future Directions for a Learning Society. The College Board, Box 2815, Princeton, NJ 08541. 1979. 47 pp. $2. This booklet is designed to let continuing education planners and administrators know of new practices that have been effective on various campuses throughout the country. Suggestions range from changes of great significance to those requiring only minor adjustments. Areas discussed include assessment of needs, novel courses and programs, recruiting and training faculty, and finding funds.

Women and Midlife—Security and Fulfillment (Part I). Papers submitted to the Select Committee on Aging and Subcommittee on Retirement Income and Employment, U.S. House of Representatives, 95th Congress. Available from: Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. 1978. 333 pp. $4.25. This compendium of papers presents findings of 29 scholars on public policy issues affecting midlife women. Papers deal with such topics as role changes, work and education, displaced homemakers, preparation for retirement, family commitments, psychological factors, and establishment of counseling programs.

HANDICAPPED AND REHABILITATION COUNSELING

Creative Volunteering: Helping Handicapped People Help Themselves. The President's Committee on Employment of the Handicapped, Washington, DC 20210. 1978. Un-numbered. Free. Pamphlet explores possibilities for creative volunteering with the handicapped. Also discussed are ways in which volunteers are categorized, concrete rewards, and examples of successful volunteers.

Educating Handicapped Children: The Legal Mandate. Reed Martin. Research Press Co., 2612 N. Mattis Ave., Champaign, IL 61820. 1979. 181 pp. $6.95. Guidance in understanding the legal requirements governing educational services to handicapped children is offered. Sources of law which regulate such services are examined. Also discussed is the implementation of the individualized education programming mandated by PL 94-142.

Educational Handicap, Public Policy, and Social History: A Broadened Perspective on Mental Retardation. Seymour B. Sarason, John Doris. Macmillan Publishing Co., 866 Third Ave., New York, NY 10022. 1979. 460 pp. $15.95. The changing character of the field of mental retardation is seen as a reflection of changes in society at large. This connection is made by giving an historical perspective to mental retardation. A critical examination of traditional concepts of diagnosis and management, the role and training of professionals, and dilemmas of mainstreaming is included.

Employment of Handicapped People in Leisure Occupations. David M. Compton, Dennis A. Vinton. President's Committee on Employment of the Handicapped, 1111 20th St., N.W., Washington, DC 20036. 1978. 31 pp. Free. This study was made to determine the potential for employment of the handicapped in leisure occupations. Based on responses from 155 agencies and businesses, a baseline of information for further research has been established. Areas covered include full and part time hiring of handicapped, kinds of jobs available, and seasonal hiring.

Foundations of the Vocational Rehabilitation Process. Stanford E. Rubin and Richard T. Roessler. University Park Press, 233 E. Redwood St., Baltimore, MD 21202. 1978. 277 pp. $13.50. Rubin and Roessler provide the historical, philosophical, theoretical, and operational foundation for the process of vocational rehabilitation. Much of the text provides both theoretical and practical information to help rehabilitation counselors fully put into practice mandates of the Rehabilitation Act of 1973. The text is also designed to introduce the college level student to the field of rehabilitation. The role of the counselor, vocational choice processes, and client evaluation are described.

Getting Well Again: A Step-by-Step, Self-Help Guide to Overcoming Cancer for Patients and Their Families. O. Carl Simonton, Stephanie Mathews-Simonton, James Creighton. J. P. Tarcher, Inc., 9110 Sunset Blvd., Los Angeles, CA 90069. 1978. 268 pp. $8.95. The authors deal with the controversial question of emotional factors as a cause of cancer. They describe how an individual's reaction to stress and other emotional factors may have contributed to onset, progress and/or recurrence of the disease. Detailed instructions are provided to help patients recognize and deal with these elements in their lives.

Handicapped Requirements Handbook. Federal Programs Advisory Service, 2120 L St., N.W., Suite 210, Washington, DC 20037. 1978. Un-numbered. $65. (includes one year of monthly supplements and telephone assistance). Handbook is designed to help federal fund recipients to implement programs under section 504. The handbook consists of two sections: the Basic 504 Compliance Guide; and the Agency Requirements Chapters which augment the Basic Guide by presenting and analyzing requirements issued by some 30 federal agencies under section 504. Appendix includes glossary, bibliography, relevant court cases, and a copy of all pertinent government regulations.

Life Centered Career Education: A Competency Based Approach. Donn E. Brolin (Ed.). Council for Exceptional Children, 1920 Association Dr., Reston, VA 22091. 1978. 199 pp. $12.50. The Life Centered Career Education Curriculum is a total approach to learning that synthesizes basic subject areas into a cohesive program. Curriculum areas of daily living skills, personal-social skills, and occupational guidance and preparation are developed around 22 specific learner competencies. Competencies include topics such as managing family finances, engaging in civic activities, maintaining good interpersonal skills; and seeking, securing, and maintaining employment.

No Easy Answers: The Learning Disabled Child. Sally L. Smith. U.S. Department of Health, Education, and Welfare, National Institute of Mental Health, Rockville, MD 20857. Available from: Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. 1978. 131 pp. $3.25. This work on the learning disabled child provides answers to parents and teachers as to why a child has difficulty in learning, why he/she behaves a certain way, and how parents and teachers can help the child overcome these difficulties, or at least learn to manage them. Smith follows the learning disabled child into adolescence in preparation for an independent life. Appendices include lists of voluntary organizations, bibliography on teaching strategies, and informative material on constructuve use of television.

Open Door, The. Bert Kruger Smith. Hogg Foundation for Mental Health, University of Texas, Austin, TX 78712. 1979. 44 pp. 50¢. This illustrated booklet describes a pre-school program for both handicapped and "normal" children. "Open Door" project puts into practice two principles: that handicapped children need to take the same risks and have the same opportunities as nonhandicapped children; and that enrichment and stimulation of this type of early education program is a potent tool for prevention of learning disabilities, psycho-social retardation, and behavior and emotional disorders.

Toward Intimacy: Family Planning and Sexuality Concerns of Physically Disabled Women. Task Force on Concerns of Physically Disabled Women. Human Sciences Press, 72 Fifth Ave., New York, NY 10011. 1978. 63 pp. $2.50. This book explores various relationships within a disabled woman's life. It focuses particularly on her relationship to her body and how this image affects her personally and in her relationships with others. Menstruation, masturbation, sexually related diseases, and contraception are discussed. Personal statements by disabled women on sexuality and disability are also included.

Vocational Habilitation of Severely Retarded Adults: A Direct Service Technology. G. Thomas Bellamy, Robert H. Horner, Dean P. Inman. University Park Press, 233 East Redwood St., Baltimore, MD 21202. 1979. 241 pp. $14.50. This text describes currently available procedures for vocational habilitation of severely retarded adults. The authors try to integrate procedural information to define specific guidelines for direct service activities. Sections of the text deal with task planning, vocational training, and production supervision.

Vocational Opportunities: Vocational Training and Placement of the Severely Handicapped. Paul F. Cook, Peter R. Dahl and Margaret A. Gale. Olympus Publishing Co., 1670 E. 13th S., Salt Lake City, UT

84105. 1978. 163 pp. $7.95. Major barriers to vocational training and jobs faced by the severely handicapped are discussed. Strategies for overcoming these barriers are explored, as well as specific jobs and vocational areas of interest to handicapped individuals. Use of the *Dictionary of Occupational Titles* to extrapolate potential jobs is encouraged and discussed in detail.

White Coat, White Cane. David Hartman and Bernard Ashell. Playboy Press, 919 North Michigan Ave., Chicago, IL 60611. 1978. 182 pp. $8.95. Hartman, blind since the age of eight, chronicles his struggle to become a doctor and to disprove the idea that blind people are helpless, hopeless and pitiable. He lets the reader know what it is like to adjust to a world of darkness and to overcome formidable mental and physical obstacles.

Yearbook of Special Education. Marquis Academic Media, 200 East Ohio St., Chicago, IL 60611. 1978. 629 pp. $37.50. This volume provides professionals, the handicapped and their families with information on innovations in education of people with special needs. Bibliographies of educational materials, parental involvement in the child's education, assessments of model programs, and guidelines to evaluate public school programs are covered. Also included is an analysis of the Education for all Handicapped Children Act, descriptive information about mobility impairments, and selected legislation and litigation relating to the handicapped.

THE COUNSELOR'S BOOKSHELF

Changing American Family. Congressional Quarterly Inc., 1414 22nd St., N.W., Washington, DC 20037. 1979. 207 pp. $6.25 This collection of ten reports details many social and economic forces that have affected family life in the last decade. Topics discussed include: single parent families, youth employment, violent confrontations among family members, teenage pregnancy, women in the work force, and housing outlook.

Coming of Age in the Ghetto. Garth L. Mangum and Stephen F. Seninger. The Johns Hopkins University Press, Baltimore, MD 21218. 1978. 114 pp. $8.95. Authors evaluate factors believed to be the causes of teenage unemployment. Social and psychological consequences are discussed, as well as economic structure of the ghetto, life styles and career-development among middleclass and ghetto youth, and job-search behavior.

Communication Between Man and Dolphin. John C. Lilly. Crown Publishers, Inc., 1 Park Avenue, New York, NY 10016. 1978. 267 pp. $12.95. According to researchers, communication with ocean mammals is possible. Development of an "interspecies language" and use of computers to communicate with dolphins is discussed. Recent data on brain size and complexity are leading some to believe that dolphins are more intelligent than men. The author believes that we need new laws to protect mammals from becoming the property of individuals, corporations, or governments.

Doing Good: The Limits of Benevolence. Willard Gaylin, *et al.* Pantheon Books, Inc., Div. of Random House, Inc., 201 E. 50th St., New York, NY 10022. 1978. 171 pp. $2.95. A psychoanalyst, professors of literature and history, and the director of the New York Civil Liberties Union explore the theme of dependency. Some questions they address are: Do society's efforts to help the dependent become coercive? What happens when the state assumes the role of a parent? How can the state meet the needs of the dependent yet protect the rights of the individual?

Family, Marriage, and Social Change, The. Richard R. Clayton. D. C. Heath and Co., 125 Spring St., Lexington, MA 02173. 1979. 649 pp. $13.95. The family is looked at as an institution of society and as an intimate environment where we seek to develop human potential. Some areas covered are social change and how it affects the family; how white and black families operate as opposed to some sterotypical myths; the family in other cultures; and some experiments with family structure and functioning.

Origins of Knowledge and Imagination, The. Jacob Bronowski. Yale University Press, 92 Yale Station, New Haven, CT 06520. 1978. 146 pp. $7.95. Weaving together themes from ethnology, linguistics, philosophy, and physics, the author explores who we are, what we are, and how we relate to the Universe. He traces the stages of cognitive and linguistic capacities peculiar to man. The scope and limitations of scientific knowledge is also discussed.

Outposts of the Forgotten: Socially Terminal People in Slum Hotels and Single Room Occupancy Tenements. Harvey A. Siegal. Transaction Books, Rutgers–The State University, New Brunswick, NJ 08903. 1978. 209 pp. $12.95. Society's treatment of its social casualties is documented by the author who entered tenements and slum hotels in New York City in order to describe how people cope with deprivation and neglect. An intimate portrait of this social world is provided by journalistic accounts from the perspective of the social worker, policeman, hotel manager; and through an exploration of the day-to-day lives of the people themselves.

Pioneers of Psychology. Raymond E. Fancher. W. W. Norton and Co. Inc., 500 Fifth Ave., New York, NY 10036. 1979. 397 pp. $15.95. Fancher attempts to illustrate how several fundamental psychological theories came into being by presenting them in the contexts of the lives and perspectives of the individuals who first grappled with them. Individual chapters describe lives of Descartes, Helmholtz, James, Freud, Galton, Pavlov, Piaget, Skinner, and others.

Possible She, The. Susan Jacoby. Farrar, Straus and Giroux, 19 Union Square West, New York, NY 10003. 1979. 189 pp. $8.95. The idea that the influence of the feminist movement in America is limited to an elite minority of young, well-educated, rich women is disputed by the author. Women in this collection of articles defy all sterotypes; all have been deeply affected by the feminist movement.

Technology: Fire in a Dark World. Perry Pascarella. Van Nostrand Reinhold Co., 135 West 50th St., New York, NY 10020. 1979. 172 pp. $12.95. Cliches concerning evils of technological progress are explored in this study. The author shows how technology has played an intrinsic role in man's evolution. He examines public disillusionment with technology, and explains that the slow down in technological innovation is a mistake which will hinder society's ability to solve its problems.

Washington Information Directory, 1979–80. Congressional Quarterly Inc., 1414 22nd St., N.W., Washington, DC 20037. 1979. 931 pp. $22.50. This directory is intended for anyone who must turn to the Washington network for information. The directory makes it possible to cut through Washington's red tape to find out who would have answers to particular questions. Sources of information are divided into three categories: agencies of the executive branch, congress, and non-governmental organizations.

PERIODICALS IN GUIDANCE AND RELATED FIELDS

Allied Health Education News. Department of Allied Health Evaluation, American Medical Association, 535 N. Dearborn St., Chicago, IL 60610. Monthly. Free.

Career Education News. Bobit Publishing Co., 2500 Artesia Blvd., Redondo Beach, CA 90278. Published on the 1st and 15th of every month. $50 per year.

Career Planning and Adult Development Newsletter. Career Planning and Adult Development Network, 805 Colusa Ave., Berkeley, CA 94707. Monthly. $10 includes annual membership and subscription.

College Services Administration: Journal of the National Association of College Auxiliary Services. National Association of College Auxiliary Services, 7 Main St., Cortland, NY 13045. Quarterly. Annual subscription rate for members, $15 (includes dues); nonmembers, $15 per year.

Dynamic Years: For Working Americans In Their Middle Years. American Association of Retired Persons, 215 Long Beach Blvd., Long Beach, CA 90801. Bimonthly. Available only to members of AIM (Action for Independent Maturity); $3 annual dues includes subscription.

1199 News. National Union of Hospital and Health Care Employees, 310 W. 43 St., New York, NY 10036. Monthly. $5 per year.

Frankly Speaking. National Information Center for Special Education Materials, University of Southern California, University Park, Los Angeles, CA 90007. Quarterly. Free.

Growing Without Schooling. Holt Associates, Inc., 308 Boylston St., Boston, MA 02116. Published 3–6 times per year. $10 for 6 issues.

Guidance Clinic, The. Parker Publishing Co., Inc., West Nyack, NY 10994. Monthly, except July and August. $36 yearly.

Humanist Educator, The. Association for Humanistic Education and Development, APGA Headquarters, 5203 Leesburg Pike, Falls Church, VA 22041. Four times yearly. $9 per year.

Impact: The Magazine for Innovation and Change in the Helping Professions. ERIC Counseling and Personnel Services Information Center, University of Michigan, P.O. Box 635, Ann Arbor, MI 48107. Six times each year. $6 yearly.

International Journal of Family Therapy. Human Sciences Press, 72 Fifth Ave., New York, NY 10011. Quarterly. $35 per year to institutions; $15 for individuals.

Journal for Growth in Marriage, The. The Association of Professionals for Growth in Marriage, P.O. Box 694, Paoli, PA 19301. Bi-annually. $3 per issue.

Journal of Career Education. College of Education, University of Missouri–Columbia, Columbia, Missouri 65211. Four times a year. $8 per year.

Journal of Geriatric Psychiatry, The. International Universities Press, Inc., 315 Fifth Ave., New York, NY 10016. Semiannually. $17.50 per year.

Journal of Psychology and Judaism. Human Sciences Press, 72 Fifth Ave., New York, NY 10011. Quarterly. $15 yearly.

Media Monitor: The Timely Guide to Learning Resources. INFORMEDIA, P.O. Box 1020, Pearl River, NY 10965. Four times each school year. $10 prepaid; $11.50 if billed, includes permission to duplicate.

Monthly Release: Federal Civilian Work Force Statistics. Office of Personnel Management, 1900 E St., N.W., Washington, DC 20415. Monthly. Free.

National Spokesman. Epilepsy Foundation of America, 1828 L St., N.W., Washington, DC 20036. Monthly. $5 per year.

Pipeline. Conduit, P.O. Box 388, Iowa City, IA 52240. Three times a year. Single copies free to individual subscribers.

Review of Educational Research. American Educational Research Association, 1230 17th St., N.W., Washington, DC 20036. Four times a year. $12 yearly.

Senior Center Report. National Institute of Senior Centers, 1828 L St., N.W., Washington, DC 20036. 10 times yearly. Available free to members of the National Council on Aging who are affiliated with NISC, or on a subscription basis ($10 a year).

Synergist. ACTION'S National Student Volunteer Program. Available from: Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Three times yearly. $5 per year.

Transition. The Vanier Institute of the Family, 151 Slater, Ottawa, Ontario, Canada K1P 5H3. Quarterly. Free.

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